



## MISSION STATEMENT

The mission of the St. Louis Farmers Market is to create a diverse and thriving market place for local farmers and crafters to sell their goods. We strive to help local businesses & entrepreneurs through promotion and partnerships; to increase community access to healthy foods; to promote healthy activities; and to be a positive and fun place in the community that customers enjoy visiting again and again.

<b>Market Manager:</b> Linda Bader Cell/Text: 989-620-0448 Email: stlouisfarmersmarket@gmail.com	<b>Market Mailing Address:</b> St. Louis Farmers Market 2290 E Madison Rd St. Louis, MI 48880	<b>Vendor Fees:</b> Whole Season \$154/stall Daily Vendor \$10/stall
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## INTRODUCTION

**Vendors are required to fill out the Vendor Application/Product Declaration and read the Rules/Policies. Vendors must sign the Agreement of Compliance/Waiver of Responsibility. The Media Release is optional. Vendors must provide copies of all applicable licenses, certifications, and insurance.**

**Market Location and Time:** Parking lot of the St Louis City Hall Building at 300 N. Mill Street, St. Louis MI 48880. Market is held on Thursdays from 2pm-6pm starting on the first Thursday in June and ending on the last Thursday of October.

**Items allowed to be sold:** Produce, plants and flowers, homemade artisan/specialty/craft items, baked goods and other cottage foods; honey, eggs, meat, cheese, maple syrup, cider, processed/packaged/value added foods, wine/hard cider and, on a limited basis; hot or cold prepared ready to eat foods.

**Vendor spaces:** 10 feet wide and 20+ feet deep. Seasonal vendors are required to pre-pay and attend each market day. In return for this commitment, seasonal vendors receive a discounted rate and keep the same space each week. Daily vendors are assigned a spot at the sole discretion of the market manager.

**Application Approval:** The St. Louis Farmers Market approves vendor applications based on several factors including, but not limited to: alignment with the mission, vision and core values of the St. Louis Farmers Market, performance at past events and other farmers markets in Michigan, and diversity of product mix. The St. Louis Farmers Market has the sole discretion to approve or deny any vendors' application.

**Seasonal Vendor application and payment deadline: April 25, 2019. All vendors who meet this deadline will be notified if approved by May 9<sup>th</sup>, 2019.**



**VENDOR APPLICATION (fill out and return)**

Name/Business Name:

Email/Website/Facebook Page:

Mailing Address:

Telephone Home:                      Work:                      Cell:                      Text? (Y/N):

Emergency Contact Name:                      Emergency Telephone:

**Please mark all product categories that apply:**

- Farmer/Grower (a portion of the produce and/or plants that you sell must be homegrown)
- Cottage Food (qualified foods properly prepared in the home kitchen)
- Artisan, Specialty, Crafter (handmade items only)
- Honey, Maple Syrup, Eggs, Cider
- Licensed Processed Food Vendor (processed, packaged, value added foods)
- Food Cart Vendor (ready to eat hot or cold food)
- Wine or Hard Cider (with proper licensing)
- Non-Profit Booth – Contact Market Manager (free when space allows)

**Please mark how you will participate in the market:**

All Season (22 weeks) June 6 – October 31

Daily Vendor – mark weeks below or contact Market Manager by 3pm on Tuesday before market.

June	July	August	September	October
6	4	1	5	3
13	11	8	12	10
20	18	15	19	17
27	25	22	26	24
		29		31

**Fees:** Make checks payable to the GRATIOT AREA CHAMBER OF COMMERCE with St. Louis Farmers Market in the memo field

Type of Vendor	Number of Weeks	x Number of Stalls	x Price per Stall	= Total \$ Due
Seasonal	22		\$7.00	
Daily			10.00	
Non-Profit			N/A	
<b>Total Enclosed:</b>				

(multiply Number of Weeks by Number of Stalls and then multiply by Price per Stall to get Total Due)



**VENDOR APPLICATION (fill out and return)**

**Farmers Market Metrics Questions are denoted by an asterisk (\*) Please see the Market Metrics Information and Privacy Policy for more information.**

\*Including yourself, how many people work for your business? This includes family, paid, unpaid, contract, intern, and apprentice.

Seasonally (149 days or less) \_\_\_\_\_ Year-round (150 days or more) \_\_\_\_\_

\*Is your business women-owned (51% or more equity, interest, or stock)      Yes      No

\*Which of the following best describes the primary owner of your business? (mark all that apply)

White      Spanish/Hispanic/Latino      Black/African American      American Indian/Alaska Native  
Asian/Asian American      Multi-Racial      prefer not to answer

\*Is the primary owner of your business younger than 35 years of age?      Yes      No

Please list full names (and ages if under 16) of those who will be assisting you at your booth:

Please describe how you plan to display your goods and what vehicle and/or trailer you plan to park in your space: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**PRODUCT DECLARATION (fill out and return)**

**FARMER/GROWER** – Fruits, Vegetables, Plants, Flowers

Please describe all products that you plan to bring to the market. An Item is HOMEGROWN if you grow the item on your own farm. If you do not grow the item but will be bringing it to the market for sale, then list it under RESELLING. Please mark with an "0" if the item is USDA certified organic. A PORTION OF WHAT YOU BRING MUST BE HOMEGROWN.

HOMEGROWN: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESELLING: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list dates available for a tour of your farm so that homegrown produce can be verified:

\*Please list the address of your primary point of production (if different from mailing address):

Are you a certified Organic Producer?      YES      NO  
If yes then please submit a copy of certification. Certificate must be displayed at vendor booth.

Will you be selling perennials at the Market?      YES      NO  
If yes then please provide a copy of Nursery Stock Dealer and Grower License.

- \*How many acres does your farm own \_\_\_\_? Lease \_\_\_\_?
- \*How many acres do you cultivate or use for grazing? \_\_\_\_\_
- \*How many years has the primary owner of your farm been farming? \_\_\_\_\_

Farm vendors who want to participate in our food assistance programs must sign separate agreements for each program and be approved by the Market Manager.

Please put a check mark by the food assistance program(s) you wish to participate in:

- |                   |                         |                      |
|-------------------|-------------------------|----------------------|
| WIC Project FRESH | Senior Project FRESH    | Double Up Food Bucks |
| SNAP/EBT          | Prescription for Health |                      |



PRODUCT DECLARATION (fill out and return)

**COTTAGE FOOD VENDOR**

Please describe all Cottage Food Items you wish to sell in detail (flavors, types). If you have proof of completing the Michigan Cottage Food Law Food Safety Training, please attach it to this application. For more information, see [www.michigan.gov/cottagefood](http://www.michigan.gov/cottagefood)

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Cottage Food vendors who participate in our SNAP/EBT program must sign a separate agreement and be approved by the Market Manager. Do you want to participate in our SNAP/EBT food assistance program?                      YES                      NO

Please initial the following: \_\_\_\_ I certify that my cottage food operation complies with the Michigan Cottage Food Law and with all labeling, and other provisions found in the Michigan Food Law, as well as other applicable state or federal laws, or local ordinances.

**FOOD CART VENDOR (READY TO EAT)**

Please describe all the food items you wish to sell. Attach a menu or more detail if necessary. Please include a copy of your food license. **Preference will be given to vendors who use locally sourced ingredients, especially from St. Louis Farmers Market vendors.** Please list what ingredients you will be sourcing locally.

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**ARTISAN/SPECIALTY/CRAFTER**

All items must be an individual’s creative effort and sold by the artist or their representative. Please describe the item(s) you wish to sell. Vendor is responsible for collecting sales tax and abiding by all Michigan sales tax laws.

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**PRODUCT DECLARATION (fill out and return)**

**HONEY, EGGS, MAPLE SYRUP, CIDER VENDORS**

Product Description:

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Please Initial one of the following:

\_\_\_\_\_ I certify that my operation is EXEMPT from licensure under the Michigan Food Law and my operation meets all labeling, sanitation, building construct and design, and employee hygiene requirements of the Michigan Food Law.

\_\_\_\_\_ I certify that my operation IS LICENSED, and I have attached a copy of the license.

**LICENSED PROCESSED FOOD VENDOR**

These items must be produced in a licensed facility. Please attach a copy of your food license to this application. List details about the products you will be selling at the market:

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**MICHIGAN WINE or HARD CIDER VENDOR**

Please include a copy of your MLCC Farmer's Market Permit. The Application (LCC-250) can be obtained at: [https://www.michigan.gov/documents/lara/Farmers\\_Market\\_Permit\\_Application\\_LCC-250\\_514980\\_7.pdf](https://www.michigan.gov/documents/lara/Farmers_Market_Permit_Application_LCC-250_514980_7.pdf)

Product Description:

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Please Initial:

\_\_\_\_\_ I certify that my operation has been approved by the Michigan Liquor Control Commission (MLCC) to sell wine/hard cider at farmers markets and my application has been signed by the St. Louis Police Department.

\_\_\_\_\_ I understand that samples must be limited to **three 2-ounce samples per customer**.

\_\_\_\_\_ I understand it is my responsibility to keep customers inside my booth area while sampling the wine/hard cider and I will provide a waste receptacle for sample cups.



**SIGN AND RETURN**

**Agreement of Compliance/Waiver of Responsibility**

I, as a vendor at the St. Louis Farmers Market, have read and fully understand the St. Louis Farmers Market Vendor Application, Product Declaration, and Rules and Policies. I certify that all information provided by me on the Vendor Application and Product Declaration is accurate and true to the best of my knowledge. I hereby agree to comply with the Rules and Policies and all other Federal, State and local regulations that apply, knowing full well that I will forfeit all monies paid and my right to sell at the Market if I am found to be in noncompliance. The City of St. Louis, Gratiot Area Chamber of Commerce, and the St. Louis Farmers Market will not be held responsible for any damage to personal property, or for accidents or injuries sustained by myself (vendor) and/or my associates while using the St. Louis Farmers Market facilities.

**Vendor Signature:**

**Date:**

**Printed Name:**

**Photo Release Authorization**

The St. Louis Farmers Market and/or media outlets will, from time to time, take photographs of the market for promotional purposes. Photos may be taken with or without knowledge of the subject. While we will make every attempt to get permission for participation in a photograph from those subjects depicted, this written authorization gives the market permission to utilize all photos taken at the market for publicity and advertising purposes. By signing below, you acknowledge that photos taken at or around your booth are acceptable and will be allowed.

**Vendor Signature:**

**Date:**

**Printed Name:**